



the NATIONAL REENTRY
RESOURCE CENTER

— *A project of the CSG Justice Center* —

Planning & Implementation Guide: 2013 Second Chance Act Grantees

Brought to you by the National Reentry Resource Center, a project
of the Council of State Governments Justice Center

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Today's Presentation

P&I Guide Purpose and Use

Review *Section One* and *Section Two*

Grantee Experience Using P&I Guide

Next Steps

Common P&I Guide Questions

Development of P&I Guide

In developing the guide, CSG Justice Center staff...

- Drew on experience and lessons learned with over 500 Second Chance Act grantees.
- Conducted a comprehensive review and synthesis of rigorous research on what works to reduce recidivism and improve outcomes for youth in the juvenile justice system.
- Consulted with national reentry experts.
- Consulted with a diverse group of additional stakeholders.

Purpose of P&I Guide

- For **Planning** grantees:
 - Guide for shaping a jurisdiction-wide reentry strategy and integrated set of implementation activities that promote improved youth reentry outcomes.
 - Mandatory Requirement under the OJJDP FY13 Second Chance Act Juvenile Reentry Program solicitation.
- For **Implementation & Co-Occurring** grantees:
 - Tool for assessing the comprehensive, evidence-based nature of reentry policies and practices to identify strengths and gaps.
 - Strategy for developing a shared understanding, buy-in, and accountability across key stakeholders for the activities that support improved youth reentry outcomes.
- For **all** grantees:
 - Foundation for NRRC technical assistance.
 - Tool for local use to continuously assess, improve, institutionalize, and sustain reentry policies and practices

Completing the P&I Guide

- ✓ Understand the research behind the P&I Guide, and each checklist item.
- ✓ Identify and convene the reentry stakeholders that are part of your task force and key to the implementation of your reentry initiative.
- ✓ As a collaborative group, walk through each item of the guide.
- ✓ Consider **all** major decision points as you complete the guide.
- ✓ Score the items based on a scale of 1-5.
- ✓ Share how and why the group scored each item with your Technical Assistance Coordinator.
- ✓ Share P&I Guide responses with members of your reentry initiative.
- ✓ Share P&I Guide responses with your Justice Center Technical Assistance Coordinator along with associated comments and key documents.
- ✓ In partnership with your Technical Assistance Coordinator, develop a technical assistance plan.
- ✓ Use the guide to track and review your progress over the course of the project and beyond.

Seven “Decision Points” in the Reentry Process

Phase	Decision Point
Institutional	1. Assessment and Classification
	2. Behavior and Programming
Transition	3. Release Preparation
	4. Release Decision Making
Community	5. Supervision and Services
	6. Revocation Decision Making
	7. Discharge and Aftercare

Section One: Establishing Collaborative Decision-Making



Section One: Checklist A

Establishing a Comprehensive and Effective Reentry Task Force

1	2	3	4	5	Policy and Performance Expectations
					Task force membership includes all branches of government, and agency and key community representatives from the fields of health, mental health, housing, child welfare, education, substance abuse, victim services, employment, and law enforcement.
					The task force includes high-level representatives of your jurisdiction's chief executive (e.g. county executive, governor, etc.).
					Continuous efforts are made to recruit and incorporate newly identified stakeholders as additional reentry needs become apparent, and written criterion exists and is utilized to determine ongoing and appropriate task force membership.
					Task force members have the authority needed to generate change within their own agency/organization as well as facilitate jurisdiction-wide responses to the challenges associated with reentry.
					The task force has a clear leadership structure, and agreed upon and documented policies for leadership roles and responsibilities, how leaders are selected, and succession and replacement plans for key individuals.
					Task force workgroups or sub-committees are established and meet regularly to prioritize and accomplish its work, and this structure maximizes the expertise and time available to task force members.
					Task force member roles, responsibilities, and relationships are specified in MOUs or other written documents that define the boundaries and precise expectations of the collaborative partnership.
					The task force goals, principles, and procedures for collaborative planning, decision making, performance reviews, and accountability are documented, shared, and used in practice by the task force to structure and guide its work.

Section One: Checklist B

Identifying Your Vision, Mission, and Goals

1	2	3	4	5	Policy and Performance Expectations
					A vision statement exists for the initiative that clearly describes whom the initiative will serve, what it will do for them, and why it is necessary.
					The vision statement was collectively developed, shared, and is communicated consistently by all reentry task force members to both internal and external constituencies.
					A mission statement exists that describes how the agencies in your task force are collaborating to promote reentry in your jurisdiction, and that reflects the key principles and strategies that you are using to accomplish the vision.
					The mission statement was collectively developed, shared, and is communicated consistently by all reentry task force members to both internal and external constituencies.
					The task force agrees upon a shared definition of recidivism, how it will measure recidivism, and over what time period youth will be tracked.
					The task force has established both short-term recidivism reduction goals (e.g., one year) and long-term goals (e.g. three and five year), and these goals are clearly defined, measurable, and realistic.
					Intermediate goals other than recidivism have been established such as implementation process outcomes and other case outcomes such as successful program/supervision completion, education, and behavioral health, and these goals are clearly defined, measurable, and realistic.

Section One: Checklist C

Implementation Structures and Supports

1	2	3	4	5	Policy and Performance Expectations
					The reentry initiative has undergone and continues to engage in strategic planning, with input from community stakeholders, task force members, and reentry initiative staff.
					The reentry initiative's strategic plan outlines goals and benchmark outcomes, designates the specific task force members and staff responsible for meeting these goals and identifies concrete timelines.
					Through a collaborative process, treatment interventions and community resources and supports, ideally supported by research demonstrating their effectiveness, have been identified and vetted that can help the initiative to accomplish its strategic plan.
					Written operating policies and procedures clearly define and describe the eligibility criteria, case planning and referral processes for different treatment interventions in facilities and in the community.
					Written operating policies and procedures clearly define and describe the release planning, reentry, and revocation processes.
					Standardized policies and procedures are instituted for the hiring of reentry initiative staff, which includes detailed job descriptions, qualifications, and expectations for job candidates.
					Reentry initiative staff and leadership buy-in to and support the vision, mission, and goals of the reentry initiative, and receive regular training on initiative policies and practices as well as skillful supervision, expert coaching, and performance assessments with matched professional development and improvement plans.
					A diverse funding base supports the reentry initiative key activities, and the initiative has created and is working to advance a funding sustainability plan.

Section One: Checklist D

Measuring and Reporting Outcomes

1	2	3	4	5	Policy and Performance Expectations
					Written policies and protocols exist for how, when, and what reentry outcome data is collected.
					Written policies and procedures exist that delineate the key agencies and individual(s) responsible for collecting outcome data.
					Reentry initiative staff is trained and supported on how and when to collect data on recidivism and positive youth outcomes.
					An electronic data system exists that allows for ongoing, accurate, and comprehensive data collection and storage across stakeholders.
					An agency or entity has been identified to support the reentry initiative that has the expertise needed to synthesize, understand, and analyze outcome data in order to distill key findings.
					A regular process has been established for how often and to whom the task force will report on recidivism and other outcomes.
					A regular, user-friendly mechanism is used for reporting data to key stakeholders.
					Regular, collaborative structures and processes exist to review key outcome data findings, and use data for policy and practice reform and accountability purposes.

Section Two: Assessing Current Policies and Practices



Section Two: Principle 1

“Base supervision, service, and resource allocation decisions on the results of validated assessments”.

1. Use Risk-Need-Responsivity (RNR) framework to guide placement, supervision and service decisions.
2. Risk/Need assessment instruments form the foundation of RNR. There are three key components:
 1. Adoption
 2. Implementation
 3. Quality Improvement and Evaluation

Section Two: Principle 2

“Use research on what works to improve youth outcomes to guide system interventions and investments, and use data to monitor outcomes and direct system improvements”.

1. Treatment Approaches (Programs/Practices):

1. Therapeutic Orientation
2. Behavioral Change Focus
3. Social Ecology Approach

2. Implementation Policies and Practices:

1. Matching
2. Proper Dosage
3. High Quality Implementation
4. Outcome Evaluation

Section Two: Principle 3

“Employ an integrated, coordinated approach across service systems to comprehensively address youth’s needs”.

1. Critical Cross-System Partners for Reentry Initiatives:

1. Mental Health
2. Substance Abuse
3. Child Welfare
4. Education

2. Implementation Strategies:

1. Identification of Common Goals
2. Shared Governance and Communication Structures
3. Integrated Case Management Approach
4. Ongoing Cross-Training
5. Data Sharing

Section Two: Principle 4

“Tailor supervision, programs, and policies to reflect the distinct developmental needs of adolescents”.

1. Engage Families and Other Supportive Adults
2. Ensure Supportive Adult-Youth Interactions
3. Employ Developmentally-Appropriate Supervision and Accountability Practices
4. Promote Procedural Justice and Youth Engagement
5. Tailor Interventions to the Needs of Older Adolescents

Palm Beach County Planning Grant: P&I Guide in Action



- Drive the Strategic Plan
- Identify gaps in services and need for policy change
- Develop priorities (where do we start?)
- Created a baseline for **planning** and now an updated P&I Guide will serve as a baseline for **implementation**.

**State of Washington
Department of Social and Health Services
Juvenile Justice & Rehabilitation
Administration
Juvenile Rehabilitation**



Second Chance Act Planning and Implementation Guide FY11

- Use of the Planning and Implementation Guide
- The transformation of the Planning and Implementation Guide
- Results...Reentry Gaps

P&I Guide Next Steps

- ***December:*** Finalize date on the calendar to review P&I Guide with your Technical Assistance Coordinator and follow up with your Coordinator to review progress, address questions, concerns, and elicit feedback.
- ***January:*** Bring key initiative staff and partners to the table to complete the guide.
- ***January/February:*** Send completed guide to your Technical Assistance Coordinator *prior to* your review call.
- ***January/February:*** Call with Technical Assistance Coordinator to review completed P&I Guide.

Commonly Asked Questions

- ✓ Will BJA/OJJDP look at our completed P&I Guides? If so, how will they be using our responses?
- ✓ What if we cannot get everyone who should complete this guide to the table in time? Should we still complete the guide? Will we be penalized if we don't?
- ✓ What if, as we complete this, there is disagreement as to where we fall on certain items? How do we rate that particular item(s)?
- ✓ After having completed this guide, should we be changing what we wrote in our grant proposal if we find we are falling short in certain areas? If so, how do we go about doing that?
- ✓ As a planning grantees, what are the next steps after completing this guide? Does it tie into applying for an Implementation grant?
- ✓ I'm a co-occurring grantee. Do I need to complete this entire guide? There are only a few items here specific to behavioral health.



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(877) 332-1719

csgjusticecenter.org/nrrc

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